



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2025/3114

Date: 23/02/2025

## Office Order

**Marjia Begum**, Additional Librarian, Office of the Central Library of this University has been granted Ex-Bangladesh earned leave for Family Purpose in Singapore and Malaysia for 15 (Fifteen) days from 25/02/2025 to 11/03/2025 or from the date of availing of the leave (Not later than 25/03/2025). During this period **Sufia Begum**, Additional Librarian of the same Office of this University will look after of her duty.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By the Order,

*Rahman 23/2/25*

(Md. Hafizur Rahman )

Additional Registrar

No: BSMMU/2025/3114/1 (14)

Date: 23/02/2025

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore and Malaysia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore and Malaysia
3. Librarian, Office of the Central Library, BSMMU, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. Director General/Consular welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
6. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka/Any other port.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. **Marjia Begum**, Additional Librarian, Office of the Central Library, BSMMU, Dhaka. With the direction to submit her departure/arrival report in due time through proper channel.
9. **Sufia Begum**, Additional Librarian, Office of the Central Library BSMMU, Dhaka.
10. P.S. to Vice-Chancellor, BSMMU, Dhaka.
11. P.S. to Pro-Vice Chancellor (Academic/ Admin/ Research & Development)/ Treasurer, BSMMU, Dhaka.
12. P.O to Registrar, BSMMU, Dhaka.
13. Office Copy.
14. University Website: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)

*Rahman 23/2/25*

Additional Registrar

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