



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/1367

Date: 06/02/2025

Office Order

Syeda Shamima Aktar, Daughter of Syed Mokbul Hossain has been working Assistant Nursing Superintendent (own pay) of this University Hospital is hereby permitted to leave the country for **Umrah Hajj to Makkah & Madinah, K.S.A.** For this reason she has been granted earned leave for 20 (Twenty) days from 19/02/2025 to 10/03/2025 or from the date of availing of the leave (Not latter then 25/02/2025). During this period **Nurunnahar**, Assistant Nursing Superintendent (own pay) of this University Hospital will look after the duties of Syeda Shamima Aktar.

The University or the Government of Bangladesh will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-

(Mst. Nahida Akther)

Deputy Registrar

No. BSMMU/2025/1367/1/(15)

Date: 06/02/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A. in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BSMMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital), BSMMU, Dhaka.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. Nursing superintendent of BSMMU, Dhaka.
9. P.S. to Vice chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Research & Development/Admin)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. Syeda Shamima Aktar, Assistant Nursing Superintendent (own pay), BSMMU, Dhaka **with the direction to Submit her departure/arrival report in due time through proper channel.**
13. Nurunnahar, Assistant Nursing Superintendent (own pay), BSMMU, Dhaka.
14. University website – www.bsmmu.ac.bd.
15. Office copy.

Nahida

06.02.25

Deputy Registrar

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