



No. BSMMU/2024/2437

Dated: 03/03/2024

Office Order

Prof. Mohammed Abdus Sattar, Department of Otolaryngology–Head & Neck Surgery of this university has been granted Ex-Bangladesh leave to attend the "**Tri-Society Head & Neck Oncology Conference**" to be held in Singapore. For this reason, he has been granted earned leave for 05 (Five) days from 20/03/2024 to 24/03/2024. During this period Prof. Kazi Shameemus Salam of the same department will look after the duties of Prof. Mohammed Abdus Sattar.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,


03 March, 2024
(Muhammed Salah Uddin Siddique)
Additional Registrar

No. BSMMU/2024/2437 (13)

Dated: 03/03/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Otolaryngology–Head & Neck Surgery, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Prof. Mohammed Abdus Sattar**, Department of Otolaryngology–Head & Neck Surgery, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Prof. Kazi Shameemus Salam, Department of Otolaryngology–Head & Neck, Surgery, BSMMU, Dhaka.
10. PS to Vice Chancellor, BSMMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/(Administration)/ (Research & Development)/ Treasurer, BSMMU, Dhaka.
12. PO to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd
14. Office Copy.


03 March, 2024
Additional Registrar
Asiddin