



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2024/ 1271

Date: 05/02/2024

Office Order

Md. Monnaf Ali, Senior Office Assistant, Department of Psychiatry of this University has been granted Ex-Bangladesh leave the Country for his **Holly Omrah Hajj in K.S.A.** For this purpose, She has been granted earned leave for 16 (Sixteen) days from 12/02/2024 to 27/02/2024 or from the date of availing of the leave. During this period **Md. Humayoun Kabir**, Section Officer of the same Department will look after the duties of **Md. Monnaf Ali**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

(Dr. Helal Uddin)
Deputy Registrar-1

NO-BSMMU/2024/ 1271 / 1(13)

Date: 05/02/2024

Copy forwarded for Information and necessary action to:

1. The High Commission/Embassy of **K.S.A.** in Bangladesh.
2. The High Commission/ Embassy of Bangladesh in **K.S.A.**
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Director (Finance & Accounts)/Director (Hospital)/Incharge (IT), BSMMU, Dhaka.
6. Chairman, Department of Psychiatry, BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. P.S. to Vice-Chancellor 1/2, BSMMU, Dhaka.
9. P.S. to Pro-Vice-Chancellor (Academic/Administration /Research & Development)/Treasurer, BSMMU, Dhaka.
10. P.O. to Registrar, BSMMU, Dhaka.
11. **Md. Humayoun Kabir**, Section Officer, Department of Psychiatry, BSMMU, Dhaka.
12. **Md. Monnaf Ali**, Senior Office Assistant, Department of Psychiatry, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time** through proper channel.
13. BSMMU web:www.bsmmu.edu.bd.

Deputy Registrar-1