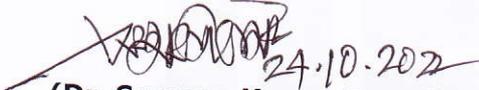**No. BSMMU/2022/10709**   **Date: 24/10/2022**

Office Order

Dr. Sharmin Akter Sumi, Assistant Professor, Department of Anatomy of this university has been granted Ex-Bangladesh leave to attend the **"Hands on Traning or Genetic Analyzer"** to be held in Singapore. For this reason, she has been granted Duty leave for 06 (Six) days from 06/11/2022 to 11/11/2022 or from the date of availing of the leave (Not later than 11/11/2022). During this period **Dr. Mohiuddin Masum** , Assistant Professor of the same department will look after the duties of **Dr. Sharmin Akter Sumi**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.
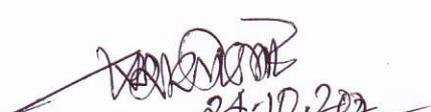
By order,

(signature) 24.10.202

(Dr. Swapan Kumar Tapader)
Registrar (Incharge)

No. BSMMU/2022/10709(13)   **Date: 24/10/2022**

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Anatomy, BSMMU, Dhaka.
6. Director (Finance)/ (Hospital)/Director, BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Sharmin Akter Sumi**, Assistant Professor, Department of Anatomy, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. **Dr. Mohiuddin Masum**, Assistant Professor, Department of Anatomy, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S.to Pro-vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasure, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd.

(signature) 24.10.202

Registrar (Incharge)