



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

SUBSTITUTED FOR THE ONE BEARING SAME NUMBER AND DATE

NO-BSMMU/2024/3079

Date: 13/03/2024

Office Order

Usman Bin Rahman, Computer Operator, Institute of Paediatric Neurodisorder and Autism (IPNA) Office of this University has been granted Ex-Bangladesh leave the Country for **Holly Omrah Hajj and Tabligh Jamat in K.S.A & Jordan (or any country selected from kakrail Mosque)**. For this purpose, he has been granted earned leave for 120 (One Hundred Twenty) days from 02/03/2024 to 29/06/2024 or from the date of availing of the leave. During this period **Nadim-Uz-Zaman, Accountant** of the same Office will look after the duties of **Usman Bin Rahman**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

(Dr. Helal Uddin)

Deputy Registrar-1

NO-BSMMU/2024/3079

Date: 13/03/2024

Copy forwarded for Information and necessary action to:

1. The High Commission/Embassy of **K.S.A & Jordan** in Bangladesh.
2. The High Commission/ Embassy of Bangladesh in **K.S.A & Jordan**.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Director (Finance & Accounts)/Director (Hospital)/Director, Institute of Paediatric Neurodisorder and Autism (IPNA)/Incharge (IT), BSMMU, Dhaka.
6. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
7. P.S. to Vice-Chancellor 1/2, BSMMU, Dhaka.
8. P.S. to Pro-Vice-Chancellor (Academic/Administration /Research & Development)/Treasurer, BSMMU, Dhaka.
9. P.O. to Registrar, BSMMU, Dhaka.
10. **Nadim-Uz-Zaman, Accountant**, Institute of Paediatric Neurodisorder and Autism (IPNA) Office, BSMMU, Dhaka.
11. **Usman Bin Rahman**, Computer Operator, Institute of Paediatric Neurodisorder and Autism (IPNA) Office, BSMMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
12. BSMMU web:www.bsmmu.edu.bd.

Deputy Registrar-1