



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2024/4402

Date: 23/04/2024

## Office Order

**Mamtaz Begum**, Instructor, Institute of Pediatric Neurodisorder & Autism (IPNA) of this University has been granted Ex-Bangladesh leave for her personal visit in India. For this reason she has been granted leave for 07 (Seven) days from 16-04-2024 to 22-04-2024 or from the date of availing of the leave (Not later than 16/05/2024). During this period **Monira Akter**, Instructor of the same office of this University will look after of her duty.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Order,  
Sd/-

(Md. Abdul Alim)

Deputy Registrar

No: BSMMU/2024/4402/1(13)

Date: 23/04/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka
4. Director (IPNA), BSMMU, Dhaka.
5. Director (Finance & Accounts), BSMMU, Dhaka.
6. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka.
7. P.S. to Vice-Chancellor, BSMMU, Dhaka.
8. P.S. to Pro-Vice Chancellor (Academic /Admin / Research & Develop)/Treasurer, BSMMU, Dhaka.
9. **Mamtaz Begum**, Instructor, IPNA, BSMMU, Dhaka with the direction to submit her departure/arrival report in due time through proper channel.
10. **Monira Akter**, Instructor, IPNA, BSMMU, Dhaka.
11. P.O to Registrar, BSMMU, Dhaka
12. Office Copy.
13. University Website: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)

  
23.4.24

Deputy Registrar