



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2024/1977

Date: 10/02/2024

Office Order

Shampa Sarkar, Daughter of Chitta Ranjan Sarkar has been working Senior Staff Nurse of this University Hospital is hereby permitted to leave the country for **Family Tour in Singapore and Malaysia**. For this reason she has been granted earned leave for 09 (Nine) days from 24/02/2024 to 03/03/2024 or from the date of availing of the leave. During this period **Marufa Khatun**, Senior Staff Nurse of this University Hospital will look after the duties of **Shampa Sarkar**.

The University or the Government of Bangladesh will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-

(Md. Abdul Alim)

Deputy Registrar

No. BSMMU/2024/1977(15)

Date: 10/02/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of **Singapore and Malaysia**. in Bangladesh.
2. The High Commission/Embassy of Bangladesh in **Singapore and Malaysia**.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BSMMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital), BSMMU, Dhaka.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. Nursing superintendent of BSMMU, Dhaka.
9. P.S.to Vice chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Admin/Research & Development)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. **Shampa Sarkar**, Senior Staff Nurse, BSMMU, Dhaka with the direction to **Submit her departure/arrival report in due time through proper channel**.
13. **Marufa Khatun**, Senior Staff Nurse, BSMMU, Dhaka.
14. University website – www.bsmmu.edu.bd.
15. Office copy.

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(Pallabi Roy)

Assistant Director

Registrar Office.

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