



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2023/14348

Date: 25/11/2023

Office Order

Mosammat Mahbuba Rahman, Administrative Officer, Registrar office of this University has been granted Ex-Bangladesh earned leave for **treatment purposes of her daughter** in India. For this reason, she has been granted Ex-Bangladesh earned leave for 120 (One Hundred Twenty) days from 27/11/2023 to 26/03/2024 or from the date of availing of the leave. During this period **Md. Sirajul Islam**, Office Assistant of the same department of thiso University will look after the duties of **Mosammat Mahbuba Rahman**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,
Sd/-

(Md. Hafizur Rahman)

Deputy Registrar

No: BSMMU/2023/14348/(13)

Date: 25/11/2023

Copy forwarded for information and necessary action to: (Not according to seniority)

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka/Any other port.
6. Director (Finance & Accounts), BSMMU, Dhaka.
7. P.S. to Vice-Chancellor, BSMMU, Dhaka.
8. P.S. to Pro-Vice Chancellor (Admin / Academic/Research & Development)/Treasurer, BSMMU, Dhaka.
9. **Mosammat Mahbuba Rahman**, Administrative Officer, Registrar office, BSMMU, Dhaka. **With the direction to submit her departure/arrival report in due time through proper channel.**
10. **Md. Sirajul Islam**, Office Assistant, Registrar office, BSMMU, Dhaka.
11. P.O to Registrar, BSMMU, Dhaka.
12. Office Copy.
13. University Website: www.bsmmu.ac.bd

Rahman 25/11/23
Deputy Registrar