

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2023/ 12595

Date:0410/2023

Date 04/10/2023

Office Order

Mr. Manik Chandra Paul, Senior Office Assistant & Administrative Officer (Add: Charge), Registrar Office (Tender Section) of this University has been granted Ex-Bangladesh leave the Country for his Wife treatment in India For this purpose, he has been granted earned leave for 30 (Thirty) days from 18/10/2023 to 16/11/2023 or from the date of availing of the leave. During this period Mr. Animes Sarkar, Computer Operator of the same Office will look after the duties of Mr Manik Chandra Paul.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders 01/10/23 (Dr. Helal Uddin)

Deputy Registrar-1

NO-BSMMU/2023/ 12595(12)

Copy forwarded for Information and necessary action to:

- 1. The High Commission/Embassy of India in Bangladesh.
- 2. The High Commission/ Embassy of Bangladesh in India.
- 3. Director General, Passport & Immigration, Dhaka.
- 4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
- 5. Director (Finance)/Director (Hospital)/Director (IT), BSMMU, Dhaka.
- 6. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka/Any other port.
- 7. P.S. to Vice-Chancellor 1/2, BSMMU, Dhaka.
- 8. P.S. to Pro-Vice-Chancellor (Research & Development /Administration/Academic)/Treasurer, BSMMU, Dhaka.
- 9. P.O. to Registrar, BSMMU, Dhaka.
- 10. Mr. Manik Chandra Paul, Senior Office Assistant & Administrative Officer (Add: Charge), Registrar Office (Tender Section), BSMMU, Dhaka with the direction to submit departure/arrival report in due time through proper channel.
- 11. Mr. Animes Sarkar, Computer Operator, Registrar Office (Tender Section), BSMMU, Dhaka.
- 12. BSMMU web:www.bsmmu.edu.bd.

04/10/23

Deputy Registrar-1

ব্লক বি (৩য় তলা), শাহবাগ, ঢাকা-১০০০, বাংলাদেশ, টেলিফোন ঃ ৫৫১৬৫৭৬০-৯৪, ফ্যাক্স ঃ ৮৮০-২-৫৫১৬৫৬০৯, E-mail : registrar@bsmmu.edu.bd Block B (2nd Floor), Shahbag, Dhaka-1000, Bangladesh, Tel : 55165760-94, Fax : 880-2-55165609, E-mail : registrar@bsmmu.edu.bd