



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2023/ 10832

Date: 19/08/2023

Office Order

**Rima Das**, Assistant Teacher, **Institute of Peadiatric Neurodisorder & Autism (IPNA)** Office of this University has been granted Ex-Bangladesh leave to attend the **Training for “Enhancement of Diagnosis and Treatment of Neurodevelopmental Disabilities (NDDs) for children in Bangladesh” in korea**. He has been granted duty leave for 11(Eleven) days from 20/08/2023 to 30/08/2023. During this period **Farhana Sultana**, Assistant Teacher of the same Office of this University will look after the duties of **Rima Das**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

sd:

(**Dr. Helal Uddin**)

Deputy Registrar-1

NO-BSMMU/2023/ 10832 (14)

Date: 19/08/2023

**Copy forwarded for Information and necessary action to:**

1. The High Commission/Embassy of **korea** in Bangladesh.
2. The High Commission/ Embassy of Bangladesh in **korea**.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Director (Finance & Accounts)/Director (Hospital)/Director (IT), BSMMU, Dhaka.
6. **Director, Institute of Peadiatric Neurodisorder & Autism (IPNA)**, BSMMU, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka/Any other port.
9. P.S. to Vice-Chancellor, BSMMU, Dhaka.
10. P.S. to Pro-Vice-Chancellor (Research & Development /Administration/Academic)/Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. **Rima Das**, Assistant Teacher, **Institute of Peadiatric Neurodisorder & Autism (IPNA)** Office, BSMMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
13. **Farhana Sultana**, Assistant Teacher, **Institute of Peadiatric Neurodisorder & Autism (IPNA)** Office, BSMMU, Dhaka.
14. BSMMU web: www.bsmmu.edu.bd.

  
(**Nabanita Chowdhury**)  
Assistant Director