



No. BSMMU/2019/9912

Date: 15/09/2019

Office Order

Prof. Shahina Tabassum, Department of Virology of this university has been granted Ex-Bangladesh leave for her **Personal visit** in Thailand. For this purpose, she has been granted earned leave for 10 (Ten) days from 21/09/2019 to 30/09/2019 or from the date of availing of the leave (Not later than 28/09/2019). During this period Prof. Saif Ullah Munshi, Chairman of the same department will look after the duties of Prof. Shahina Tabassum.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

Sd/-

(Prof. Md. Ashadul Islam)
Additional Registrar

No. BSMMU/2019/9912 (15)

Date: 15/09/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Thailand in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Thailand.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Prof. Saif Ullah Munshi, Chairman, Department of Virology, BSMMU, Dhaka.
6. **Prof. Shahina Tabassum**, Department of Virology, BSMMU, Dhaka **with the request to submit departure/arrival report in due time.**
7. Director (Finance)/(Hospital)/Director (IT), BSMMU, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. P.S. to Vice Chancellor, BSMMU, Dhaka.
10. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. BSMMU Web: www.bsmmu.edu.bd

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Additional Registrar