



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

SUBSTITUTED FOR THE ONE BEARING SAME NUMBER AND DATE

No.BSMMU/2019/10814

Date: 05/10/2019

Office Order

Dr. Farhana Khatoon, Assistant Professor, Department of Gynaecological Oncology of this university has been granted Ex-Bangladesh leave for her **Personal visit** in USA and Canada. For this reason, she has been granted earned leave for 21 (Twenty One) days from 25/10/2019 to 14/11/2019 or from the date of availing of the leave(Not later than 01/11/2019). During this period Dr. Noor-E- Ferdous, Assistant Professor of the same department will look after the duties of **Dr. Farhana Khatoon**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No.BSMMU/2019/10814 (13)

Date: 05/10/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of USA/Canada in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA/Canada.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Gynaecological Oncology, BSMMU, Dhaka.
6. Director (Finance)/Director(Hospital)/ Director (IT), BSMMU, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka/Any Other port Authority.
8. **Dr. Farhana Khatoon**, Assistant Professor, Department of Gynaecological Oncology, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Noor-E-Ferdous, Assistant Professor Department of Gynaecological Oncology, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

Additional Registrar