



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/ 7175

Date: 29/06/2019

Office Order

Dr. Sanjida Khondakar Setu, Assistant Professor, Department of Microbiology & Immunology of this university has been granted Ex-Bangladesh leave for her **Personal visit** in Indonesia. For this reason, she has been granted earned leave for 06 (Six) days from 13/08/2019 to 20/08/2019. During this period Dr. Abu Naser Ibne Sattar, Associate Professor of the same department will look after the duties of Dr. Sanjida Khondakar Setu.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/ 7175(16)

Date: 29/06/2019

Copy forwarded for information and necessary action to:

01. The High Commission/Embassy of Indonesia in Bangladesh.
02. The High Commission/Embassy of Bangladesh in Indonesia.
03. Director General, Immigration and Passport, Dhaka.
04. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
05. Chairman, Department of Microbiology & Immunology, BSMMU, Dhaka.
06. Director (Finance)/(Hospital)/Director (IT), BSMMU, Dhaka.
07. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka/Any other port Authority.
08. Dr. Abu Naser Ibne Sattar, Associate Professor, Department of Microbiology & Immunology, BSMMU, Dhaka.
09. **Dr. Sanjida Khondakar Setu**, Assistant Professor, Department of Microbiology & Immunology, BSMMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel.**
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/(Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

(Handwritten signature and date 29/06/19)

Additional Registrar

(Handwritten signature)