



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/663

Date: 18/01/2025

**Office Order**

**Prof. Syeda Sayeeda**, Department of Fetomaternal Medicine of this university has been granted Ex-Bangladesh leave to attend the “**International Environmental Design Education and Research Programme for Developing Female Human Resources for the Future of Healthcare and Urban Development**” to be held in Japan. For this reason, she has been granted earned leave for 08 (Eight) days from 06/02/2025 to 13/02/2025. During this period Prof. Tabassum Parveen, Chairman of the same department will look after the duties of Prof. Syeda Sayeeda.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

  
(Dr. Md. Delwar Hossain)  
Additional Registrar-1

No. BSMMU/2025/663 (13)

Date: 18/01/2025

**Copy forwarded for information and necessary action to:**

1. The High Commission/Embassy of Japan in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Japan.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Prof. Tabassum Parveen, Chairman, Department of Fetomaternal Medicine, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/ Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Prof. Syeda Sayeeda**, Department of Fetomaternal Medicine, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. PS to Vice Chancellor, BSMMU, Dhaka.
10. PS to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BSMMU, Dhaka.
11. PO to Registrar, BSMMU, Dhaka.
12. BSMMU Web: www.bsmmu.ac.bd.

  
Additional Registrar-1  
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