No. BSMMU/2020/63   Date: 02/01/2020

Office Order

Prof. Shaheen Akhter, Department of Paediatrics Neurology and Director, Institute of Paediatric Neuro Dis-order and Autism (IPNA) of this university has been granted Ex-Bangladesh leave for her **Personal Visit** in Singapore. For this reason, she has been granted earned leave for 03 (Three) days from 07/01/2020 to 09/01/2020. During this period Prof. Md. Mizanur Rahman, Chairman of the same department will look after the duties of Prof. Shaheen Akhter and Director, Institute of Paediatric Neuro Dis-Order and Autism (IPNA).

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-
(Prof. Md. Ashadul Islam)
Additional Registrar

No. BSMMU/2020/63 (14)   Date: 01/02/2020

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Prof. Md. Mizanur Rahman, Chairman, Department of Paediatrics Neurology, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/ Director (IT Cell), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Prof. Shaheen Akhter**, Department of Paediatrics Neurology, BSMMU, Dhaka and Director, Institute of Paediatric Neuro Dis-Order and Autism (IPNA) BSMMU,Dhaka **with the direction to submit her departure/arrival report in due time through proper channel.**
9. P.S. to Vice Chancellor, BSMMU, Dhaka.
10. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. BSMMU Web : www.bsmmu.edu.bd

Additional Registrar