



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2020/546

Date: 14/01/2020

Office Order

Prof. Jebun Nessa, Chairman, Department of Pedodontics of this university has been granted Ex-Bangladesh leave for her **Family visit** in USA. For this purpose, she has been granted earned leave for 26 (Twenty Six) days from 18/01/2020 to 12/02/2020 or from the date of availing of the leave (Not later than 24/01/2020). During this period Prof. Quazi Billur Rahman, Chairman, Department of Oral & Maxillofacial Surgery of this university will look after the duties of Prof. Jebun Nessa in addition to his own duties.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2020/546 (16)

Date: 14/01/2020

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of USA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Prof. Quazi Billur Rahman, Chairman, Department of Oral & Maxillofacial Surgery, BSMMU, Dhaka.
6. **Prof. Jebun Nessa**, Chairman, Department of Pedodontics, BSMMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel.**
7. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
8. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. P.S. to Vice Chancellor, BSMMU, Dhaka.
10. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. BSMMU Web: www.bsmmu.edu.bd

14/01/2020

Additional Registrar

(Signature)