No: BSMMU/2025/ ৪৪৪৪   Date : 25/03/2025

Office Order

Shraboni Roy, Teaching Assistant, Department of Graduate Nursing of this University is hereby permitted to leave the Country for **familial reasons in Mayapur, India.** She has been granted earned leave for **07 (Seven) days from 05/04/2025 to 11/04/2025** or from the date of availing of the leave (Not later than 07 days). During this period **Refaya Mahmuda,** Teaching Assistant of the same department will look after the duties of **Shraboni Roy.**

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

25/03/2025

(Dr. Abu Md. Ahosan Firoz)
Deputy Registrar

No: BSMMU/2025/ ৪৪৪৪/১(১৫)   Date : 25/03/2025

Copy forwarded for information and necessary action to:
1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BSMMU, Dhaka.
5. Chairman, Department of Graduate Nursing, BSMMU, Dhaka.
6. Director (Hospital), Bangabandhu Sheikh Mujib Medical University, Dhaka.
7. Director (Finance & Accounts), Bangabandhu Sheikh Mujib Medical University, Dhaka.
8. **Shraboni Roy**, Teaching Assistant, Department of Graduate Nursing, BSMMU, Dhaka.
9. **Refaya Mahmuda**, Teaching Assistant, Department of Graduate Nursing, BSMMU, Dhaka.
10. PS to Vice - Chancellor/ PS to Pro-VC (Academic)/ PS to Pro-VC (Admin)/ P.S to Pro-VC (Research & Development)/ P.S to Treasurer, BSMMU, Dhaka.
11. Immigration Officer/Passport Officer Hazart Shahjalal International Airport Dhaka /any otherport authority.
12. P.O to Registrar Bangabandhu Sheikh Mujib Medical University, Dhaka.
13. P.A to Proctor Bangabandhu Sheikh Mujib Medical University, Dhaka.
14. University website -**www.bsmmu.edu.bd.**
15. Office Copy.

25/03/2025

Deputy Registrar