



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2025/355

Date: 09/01/2025

**Office Order**

**Dr. Sheikh Forhad**, Assistant Professor, Department of Orthopaedic Surgery and Proctor of this university has been granted Ex-Bangladesh leave **for Academic Settlement of his Daughter** in USA. For this reason, he has been granted earned leave for 18 (Eighteen) days from 15/01/2025 to 01/02/2025 or from the date of availing of the leave (Not later than 01/02/2025). During this period Dr. K.M. Rafiqul Islam Shetu, Assistant Professor, Department of Orthopaedic Surgery and Assistant Proctor of this university will look after the duties of Dr. Sheikh Forhad as Assistant Professor of Orthopaedic Surgery and Proctor of this university respectively.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Md. Delwar Hossain)

Additional Registrar-1

No. BSMMU/2025/355 (14)

Date: 09/01/2025

**Copy forwarded for information and necessary action to:**

1. The High Commission /Embassy of USA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Orthopaedic Surgery, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Sheikh Forhad**, Assistant Professor, Department of Orthopaedic Surgery and Proctor, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. K.M. Rafiqul Islam Shetu, Assistant Professor, Department of Orthopaedic Surgery and Assistant Proctor, BSMMU, Dhaka.
10. PS to Vice Chancellor, BSMMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/(Research & Development)/ Treasurer, BSMMU, Dhaka.
12. PO to Registrar, BSMMU, Dhaka.
13. Office Copy.
14. BSMMU Web: www.bsmmu.edu.bd

Additional Registrar-1

*Atiqul*