



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/13550

Date: 14/12/2019

Office Order

Dr. Jahanara Arzu, Associate Professor, Department of Cardiology of this university has been granted Ex-Bangladesh leave for her **Personal visit** in India. For this reason, she has been granted earned leave for 03 (Three) days from 30/12/2019 to 01/01/2020. During this period Dr. Navin Sheikh, Associate Professor of the same department will look after the duties of Dr. Jahanara Arzu.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/13550 (16)

Date: 14/12/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Cardiology, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Jahanara Arzu**, Associate Professor, Department of Cardiology, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Navin Sheikh, Associate Professor, Department of Cardiology, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd.

14/12/19

Additional Registrar