



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/13026

Date: 30/11/2019

**Office Order**

**Dr. Tanzila Rafique**, Assistant Professor, Department of Orthodontics of this university has been granted Ex-Bangladesh leave for her **Personal visit** in USA. For this reason, she has been granted leave for 29 (Twenty Nine) days from 02/12/2019 to 30/12/2019 out of which initial 21(Twenty One) days from 02/12/2019 to 22/12/2019 granted as earned leave and remaining 08 (Eight) days from 23/12/2019 to 30/12/2019 granted as extra ordinary leave without pay. During this period Dr. Ranjit Ghosh, Assistant Professor of the same department will look after the duties of Dr. **Tanzila Rafique**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/13026 (15)

Date: 30/11/2019

**Copy forwarded for information and necessary action to:**

1. The High Commission/Embassy of USA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in USA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Orthodontics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Tanzila Rafique**, Assistant Professor, Department of Orthodontics, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Ranjit Ghosh, Assistant Professor, Department of Orthodontics, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

Asiddique

Additional Registrar

Asiddique