



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2019/12676

Date: 21/11/2019

Office Order

Dr. Sarjana Sultana, Medical Officer, Department of Orthodontics, Bangabandhu Sheikh Mujib Medical University is hereby permitted to leave the country for **personal tour** in India. She has been granted earned leave for 09 (Nine) days from 09-12-2019 to 17-12-2019. During this period **Dr. Helal Uddin**, Research Assistant of the same department will look after the duties of **Dr. Sarjana Sultana**.

The University or Government of Bangladesh will not bear any financial liability either in local or foreign purpose.

By orders,

-S/d-

(Dr. Mirza Naheeda Hossain)

Deputy Registrar

No: BSMMU/2019/12676

Date: 21/11/2019

Copy forwarded for information and necessary action to:

01. The High Commission/Embassy of India in Bangladesh.
02. The High Commission/Embassy of Bangladesh in India.
03. Director General, Immigration and Passport, Dhaka.
04. Chairman, Department of Orthodontics, BSMMU, Dhaka.
05. Director, Hospital/Finance & Accounts, BSMMU, Dhaka.
06. **Dr. Sarjana Sultana**, Medical Officer, Department of Orthodontics, BSMMU, Dhaka.
07. **Dr. Helal Uddin**, Research Assistant, Department of Orthodontics, BSMMU, Dhaka.
08. PS to Vice Chancellor, PS to Pro-Vice Chancellor (Research & planning), PS to Pro-Vice Chancellor (Admin), PS to Pro-Vice Chancellor(Academy)/Treasurer, BSMMU, Dhaka.
09. Immigration officer/Passport Officer Hazrat Shahjalal International Airport, Dhaka/any other port authority.
10. P.O to Registrar, BSMMU, Dhaka.
11. P.A to Proctor, BSMMU, Dhaka.
12. University website: www.bsmmu.edu.bd

Naheeda
21.11.19

(Dr. Mirza Naheeda Hossain)

Deputy Registrar