



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/12666

Date: 21/11/2019

**Office Order**

**Dr. Sadeka Choudhury Moni**, Associate Professor, Department of Neonatology of this university has been granted Ex-Bangladesh leave to attend the "Annual HELIX investigators meeting" to be held in Chennai, India. For this reason, she has been granted duty leave for 03 (Three) days from 22/11/2019 to 24/11/2019. During this period Dr. Md. Kamrul Hassan Shabuj, Associate Professor of the same department will hold the Charge of Dr. Sadeka Choudhury Moni.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/12666 (16)

Date: 21/11/2019

**Copy forwarded for information and necessary action to:**

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Neonatology, BSMMU, Dhaka.
6. Director (Finance)/(Hospital)/Director(IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Sadeka Choudhury Moni**, Associate Professor, Department of Neonatology, BSMMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel.**
9. Dr. Md. Kamrul Hassan Shabuj, Associate Professor, Department of Neonatology, BSMMU, Dhaka
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor(Research & Development)/ (Academic) / (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd

*Handwritten signature and date: 21/11/19*

Additional Registrar

*Handwritten signature: Asiddin*