



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/12566

Date: 18/11/2019

Office Order

Dr. Saequa Habib, Associate Professor, Department of Pathology of this University has been granted Ex-Bangladesh leave for **Treatment of her son** in Singapore. For this reason, she has been granted earned leave for 07 (Seven) days from 12/01/2020 to 18/01/2020 or from the date of availing of the leave (Not later than 18/01/2020). During this period Dr. Sultana Gulshana Banu, Associate Professor of the same department will look after the duties of Dr. Saequa Habib.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/12566 (16)

Date: 18/11/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Pathology, BSMMU, Dhaka.
6. Director (Finance)/(Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Saequa Habib**, Associate Professor, Department of Pathology, BSMMU, Dhaka **with the request to submit departure/arrival report in due time through proper channel.**
9. Dr. Sultana Gulshana Banu, Associate Professor, Department of Pathology, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/(Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd.

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Additional Registrar