



No. BSMMU/2019/12480

Date: 16/11/2019

### Office Order

**Dr. Mahmood Sajedeem**, Associate Professor, Department of Orthodontics of this university has been granted Ex-Bangladesh leave for **Omrah Hajj** in KSA. For this reason, he has been granted earned leave for 13 (Thirteen) days from 18/12/2019 to 30/12/2019. During this period Prof. Gazi Shamim Hassan, Chairman of the same department will look after the duties of Dr. Mahmood Sajedeem.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/12480 (15)

Date: 16/11/2019

#### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of KSA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in KSA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Prof. Gazi Shamim Hassan, Chairman, Department of Orthodontics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Mahmood Sajedeem**, Associate Professor, Department of Orthodontics, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. P.S. to Vice Chancellor, BSMMU, Dhaka.
10. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/(Administration)/ Treasurer, BSMMU, Dhaka.
11. P.O. to Registrar, BSMMU, Dhaka.
12. BSMMU Web: www. bsmmu.edu.bd.

*AS*  
16/11/19

Additional Registrar