



No. BSMMU/2019/11353

Date: 20/10/2019

Office Order

Dr. Tanzila Rafique, Assistant Professor, Department of Orthodontics of this university has been granted Ex-Bangladesh leave for her **Personal visit** in Thailand. For this reason, she has been granted earned leave for 10 (Ten) days from 21/10/2019 to 30/10/2019. During this period Dr. Asish Kumar Biswas, Assistant Professor of the same department will look after the duties of Dr. **Tanzila Rafique**.

- The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/11353 (15)

Date: 20/10/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Thailand in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Thailand.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
5. Chairman, Department of Orthodontics, BSMMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/Director (IT), BSMMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Tanzila Rafique**, Assistant Professor, Department of Orthodontics, BSMMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Asish Kumar Biswas, Assistant Professor, Department of Orthodontics, BSMMU, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www. bsmmu.edu.bd

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Additional Registrar