



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2024/11341

Date: 07/12/2024

## Office Order

**Shameem Sultana**, Deputy Senior Audiologist, Department of Otolaryngology Head & Neck Surgery of this University has been granted Ex-Bangladesh earned leave for perform Holy Umrah Hajj in K.S.A for 19 (Nineteen) days from 08/12/2024 to 26/12/2024 or from the date of availing of the leave(Not later than 08/01/2025). During this period **Jeasmin Ara**, Deputy Senior Audiologist of the same Department of this University will look after of his duty.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By the Order,

*Md. Maruf Hossin*  
07.12.24

(Md. Maruf Hossin)

Deputy Registrar

No: BSMMU/2024/11341/1(14)

Date: 07/12/2024

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka
4. Chairman, Department of Otolaryngology Head & Neck Surgery, BSMMU, Dhaka.
5. Director General/Consular welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka
6. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka/Any other port.
7. Director (Finance & Accounts), BSMMU, Dhaka.
8. P.S. to Vice-Chancellor, BSMMU, Dhaka.
9. P.S. to Pro-Vice Chancellor (Academic /Admin /Research & Development)Treasurer, BSMMU, Dhaka.
10. **Shameem Sultana**, Deputy Senior Audiologist, Department of Otolaryngology Head & Neck Surgery, BSMMU, Dhaka with the direction to submit her departure/arrival report in due time through proper channel.
11. **Jeasmin Ara**, Deputy Senior Audiologist, Department of Otolaryngology Head & Neck Surgery, BSMMU, Dhaka
12. PO to Registrar, BSMMU, Dhaka
13. Office Copy.
14. University Website: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)

*Md. Jeasmin Ara*  
07.12.24

Deputy Registrar