



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BSMMU/2024/11099

Date: 03/12/2024

## Office Order

**Sayeda Ali Shoma**, Head Teacher, Institute of Pediatric Neurodisorder & Autism (IPNA) of this University has been granted Ex-Bangladesh leave for performing Holy Umrah Hajj in K.S.A for 16 (Sixteen) days from 24/12/2024 to 08/01/2025 or from the date of availing of the leave (Not later than 24/01/2024). During this period **Monira Akther**, Instructor of the same Department of this University will look after of her duty.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Order,

*Rahman 3/12/24*

(Md. Hafizur Rahman )

Additional Registrar

No: BSMMU/2024/11099/1(13)

Date: 03/12/2024

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka
4. Director (IPNA), BSMMU, Dhaka.
5. Director (Finance & Accounts), BSMMU, Dhaka.
6. Director, Passport & Immigration, Hazrat Shahajalal International Airport, Dhaka.
7. P.S. to Vice-Chancellor, BSMMU, Dhaka.
8. P.S. to Pro-Vice Chancellor (Academic /Admin / Research & Develop)/Treasurer, BSMMU, Dhaka.
9. **Sayeda Ali Shoma**, Head Teacher, IPNA, BSMMU, Dhaka with the direction to submit her departure/arrival report in due time through proper channel.
10. **Monira Akther**, Instructor, IPNA, BSMMU, Dhaka.
11. P.O to Registrar, BSMMU, Dhaka
12. Office Copy.
13. University Website: [www.bsmmu.ac.bd](http://www.bsmmu.ac.bd)

*Rahman 3/12/24*

Additional Registrar

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