

# বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়

# Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

Date: 17/11/2024

Date: 17/11/2024

No. BSMMU/2024/10364

## Office Order

**Dr. Sharmin Jahan**, Associate Professor, Department of Endocrinology of this university has been granted Ex-Bangladesh leave **for perform Omrah Hajj** in KSA. For this reason, she has been granted earned leave for 20 (Twenty) days from 14/12/2024 to 02/01/2025 or from the date of availing of the leave (Not later than 20/12/2024). During this period Dr. Nusrat Sultana, Associate Professor of the same department will look after the duties of Dr. Sharmin Jahan.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Md. Delwar Hossain)

Additional Registrar-1

#### No. BSMMU/2024/10364 (13)

### Copy forwarded for information and necessary action to:

- 1. The High Commission/Embassy of KSA in Bangladesh.
- 2. The High Commission/Embassy of Bangladesh in KSA.
- 3. Director General, Passport & Immigration, Dhaka.
- 4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Dhaka.
- 5. Chairman, Department of Endocrinology, BSMMU, Dhaka.
- 6. Director (Finance)/(Hospital)Director (IT), BSMMU, Dhaka.
- 7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
- 8. **Dr. Sharmin Jahan**, Associate Professor, Department of Endocrinology, BSMMU, Dhaka with the direction to submit departure/arrival report in due time through proper channel.
- 9. Dr. Nusrat Sultana, Associate Professor, Department of Endocrinology, BSMMU, Dhaka.
- 10. PS to Vice Chancellor, BSMMU, Dhaka.
- 11. PS to Pro Vice Chancellor (Academic)/(Administration)/ (Research & Development)/Treasurer, BSMMU, Dhaka.
- 12. PO to Registrar, BSMMU, Dhaka.
- 13. Office Copy.
- 14. BSMMU Web: www.bsmmu.edu.bd

Additional Registrar-1

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