



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2019/ 10348

Date: 24/09/2019

Office Order

Mr. Swapan Kumar Banik, Assistant Computer Operator, Registrar office (Transport Section) of this University has been granted Ex-Bangladesh leave the Country for his Medical Treatment in India. For this purpose, he has been granted earned leave for 14 (Forteen) days from 01/10/2019 to 14/10/2019 or from the date of availing of the leave. During this period **Md. Shahidul Islam**, Receptionist of the same Office will look after the duties of **Mr. Swapan Kumar Banik**.

- The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

(Dr. Shaikh Abdullah Al Mamun)
Deputy Registrar

NO-BSMMU/2019/ 10348(13)

Date: 24/09/2019

Copy forwarded for Information and necessary action to:

- The High Commission/Embassy of India in Bangladesh.
- The High Commission/ Embassy of Bangladesh in India.
- Director General, Immigration and Passport, Dhaka.
- Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
- Director (Finance)/Director (Hospital)/Director (IT), BSMMU, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka/Any other port.
- P.S. to Vice-Chancellor 1/2, BSMMU, Dhaka.
- P.S. to Pro-Vice-Chancellor (Research & Development /Administration/Academic)/Treasurer, BSMMU, Dhaka.
- P.O. to Registrar, BSMMU, Dhaka.
- Mr. Swapan Kumar Banik**, Assistant Computer Operator, Registrar office (Transport Section), BSMMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
- Md. Shahidul Islam**, Receptionist, Registrar office (Transport Section), BSMMU, Dhaka
- Office Copy/Personal file.

Deputy Registrar