



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BSMMU/2019/10235

Date: 23/09/2019

Office Order

Prof. Muhammad Rafiqul Alam, Department of Nephrology and Pro-Vice Chancellor (Administration) of this university is hereby permitted to leave the country from 30/09/2019 (afternoon) to 12/10/2019 for his **Treatment** in Singapore. For this reason, he has been granted earned leave for 12 (Twelve) days from 01/10/2019 to 12/10/2019. During this period Prof. Asia Khanam, Chairman, of the same Department and Prof. Shahana Akhter Rahman, Pro-Vice Chancellor (Academic) of this university will hold the Charge/look after the duties of Prof. Muhammad Rafiqul Alam as Professor of the department of Nephrology and Pro-Vice Chancellor (Administration) of this university respectively.

The University or the Government of Bangladesh will not bear any financial expenses either in local or in foreign currency for this purpose.

By order,

Sd/-

(Prof. Md. Ashadul Islam)

Additional Registrar

No. BSMMU/2019/10235 (16)

Date:23/09/2019

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Singapore in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Singapore.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Prof. Shahana Akhter Rahman, Pro-Vice Chancellor (Academic), BSMMU, Dhaka.
6. **Prof. Muhammad Rafiqul Alam**, Department of Nephrology and Pro-Vice Chancellor (Administration), BSMMU, Dhaka **with the request to submit departure/arrival report in due time.**
7. Prof. Asia Khanam, Chairman, Department of Nephrology, BSMMU, Dhaka.
8. Director (Finance)/ (Hospital)/Director (IT), BSMMU, Dhaka.
9. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
10. P.S. to Vice Chancellor, BSMMU, Dhaka.
11. P.S. to Pro Vice Chancellor (Research & Development)/ (Academic)/ (Administration)/ Treasurer, BSMMU, Dhaka.
12. P.O. to Registrar, BSMMU, Dhaka.
13. BSMMU Web: www.bsmmu.edu.bd.

(Handwritten signature)

Additional Registrar