



বঙ্গবন্ধু শেখ মুজিব মেডিক্যাল বিশ্ববিদ্যালয়  
Bangabandhu Sheikh Mujib Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

NO-BSMMU/2019/ 10198

Date: 22/09/2019

Office Order

**Mr. Manik Chandra Paul**, Senior Office Assistant & Administrative Officer (Add: Charge), Registrar office (Tender Section) of this University has been granted Ex-Bangladesh leave the Country for his personal visit in India. For this purpose, he has been granted earned leave for 20 (Twenty) days from 12/10/2019 to 31/10/2019 or from the date of availing of the leave. During this period **Mr. Animes Sarkar**, Computer Operator of the same Office will look after the duties of **Mr Manik Chandra Paul**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By Orders

(Dr. Shaikh Abdullah Al Mamun)  
Deputy Registrar

NO-BSMMU/2019/ 10198(12)

Date: 22/09/2019

**Copy forwarded for Information and necessary action to:**

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/ Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Director (Finance)/Director (Hospital)/Director (IT), BSMMU, Dhaka.
6. Director, Hazrat Shahjalal International Airport, Dhaka.
7. Immigration Officer/Passport Officer, By Train/By Air/By Bus/By Road, Gade Border/Sreemantapur Border, Haridaspur/Burimari, Chengrabandha/Akhaura, Agartala/Benapole, Jessore/any way.
8. P.S. to Vice-Chancellor 1/2, BSMMU, Dhaka.
9. P.S. to Pro-Vice-Chancellor (Research & Development /Administration/Academic)/Treasurer, BSMMU, Dhaka.
10. P.O. to Registrar, BSMMU, Dhaka.
11. **Mr. Manik Chandra Paul**, Senior Office Assistant & Administrative Officer (Add: Charge), Registrar office (Tender Section), BSMMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.
12. **Mr. Animes Sarkar**, Computer Operator, Registrar office (Tender Section), BSMMU, Dhaka.
13. Office Copy/Personal file.

Deputy Registrar